

DORCHESTER TOWN COUNCIL

APPLICATION TO ERECT A MEMORIAL PLAQUE AT POUNDBURY CEMETERY

Name of Deceased:	
Name and Address of Applicant:	
Proposed Inscription:	Lettering Size ($\frac{1}{2}$ " , $\frac{3}{8}$ " , $\frac{5}{16}$ ")
Cost of Plaque	£97.25
Procurement/installation charge @ 20%	£19.45
Delivery	£10.00
Total subject to VAT	<u>£126.70</u>
VAT	£25.34
Fee	£74.00
Amount of fee enclosed:	<u>£226.04</u>
I understand that the delivery period for the plaque is 4 weeks and that all lettering is upper case Roman.	
I have read and understand the explanatory notes on the back of this form	
Signed: <i>The Applicant must sign this form</i>	Date:

MEMORIAL PLAQUES AT POUNDBURY CEMETERY – EXPLANATORY NOTES

The facility which is offered at Poundbury Cemetery for the installation of metal memorial plaques in the kerbstones is unique in Dorchester.

The plaques are supplied by Brass Founders (Sheffield) Limited who offer the most competitive price available.

The plaques are a uniform size of 6" x 4" and are sand-cast in non-ferrous metal and have raised Roman uppercase lettering, available in three sizes, with a raised border and patinated back drop. Two lugs are cast into the back of the plaques to enable them to be fixed into the kerb recesses using epoxy resin.

The sizes of lettering available are:

**HALF INCH
LETTERING**

**THREE-EIGHTHS INCH
LETTERING**

**FIVE-SIXTEENTHS INCH
LETTERING**

Please indicate in the space provided overleaf which size lettering you want to appear on each line of your plaque. Remember that if the name is a long one you might not be able to use the larger size of lettering. If you need help to decide what you can fit in please contact Sue Cheeseman on 01305 266861.