



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
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Adrian Stuart, Town Clerk

3rd July, 2013

Dear Sir or Madam,

A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY, 9th JULY, 2013 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 7th May, 2013 (adopted by Council on 21st May, 2013).

3. **MINUTES OF MANAGEMENT PANELS**

(a) **Arts Panel**

To receive and consider the Minutes of the Arts Panel held on 18th June, 2013 (copy enclosed).

The Committee will also be asked to consider further correspondence from Promote Dorchester in respect of the Arts Panel recommendation at Minute No. 3 (correspondence enclosed).

(b) **Community Activities Panel**

To consider an oral report of the meeting of the Community Activities Panel to be held on 9th July, 2013.

4. **MANAGEMENT ARRANGEMENTS**

(a) To receive the updated works programme for parks, gardens and open spaces (to be circulated).

(b) Sandringham Sports Centre - Kickwall – Members will be asked if they wish to undertake a further graffiti workshop on the other side of the kickwall at Sandringham Sports Centre on a date to be agreed towards the end of the summer at an approximate cost of £600.

5. **PANELS AND GROUPS 2013-14**

(a) To appoint Members to Panels for 2013-14. Members preferences and membership of the 2012-13 Panels is enclosed.

(b) To appoint Chairmen and Vice Chairmen to the Arts, Borough Gardens, Community Activities, Grants, Outdoor Services and Property Management and Maintenance Panels for 2013-14.

6. **DURNOVARIA COMMUNITY HALL**

To consider correspondence from Durnovaria Silver Band asking whether the Council would be willing to make a grant or a loan towards the cost of the band purchasing the old Fordington Methodist Church (correspondence enclosed).

7. **FUTURE MAINTENANCE ARRANGEMENTS FOR FORDINGTON FIELDS AND MAX GATE ROUNDABOUTS**

Further to Minute No. 82 The Chairman, the Mayor and the Deputy Town Clerk have met with the officer from Dorset County Council responsible for the roundabout sponsorship initiative who had stated that he was content for the Town Council to continue maintaining the roundabouts at its own expense and that if this was agreed the sponsorship signs would be amended to say 'In Partnership with Dorchester Town Council'.

If the Council did not wish to continue maintaining the roundabouts then the Dorset County Council would maintain them but the roundabout sign would not be amended to say in partnership with the Town Council.

The Committee will be asked whether it wishes the Council to continue to maintain the roundabouts or hand back the maintenance responsibility to the County Council.

8. **DORCHESTER BOWLS CLUB**

Dorchester Bowls Club is considering establishing a new Thursday night business league comprising twelve local business teams. The league would run from October to March.

The Club is proposing to call the new league the 'Dorchester Town Council Business League' in recognition of its association with the Council. The Club would like the Council to provide a one off trophy/shield which could be presented to winner of the League each year.

9. **CEMETERY MATTERS**

(a) **Exclusive Right of Burial**

To note the grants of Exclusive Rights of Burial issued since the last meeting of the Committee (copy enclosed).

(b) **Interments and Burial of Ashes**

To receive a report (copy enclosed) listing the dates and times of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee.

(c) **Headstones and Inscriptions**

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

10. **MONITORING REPORT**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring report (enclosed).

11. **INFORMATION REPORTS**

To deal with any questions arising from the Information Reports (copies enclosed).

12. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

13. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.

14. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve “That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion”.

15. **CORN EXCHANGE CLOCK TOWER**

To consider a report by the Deputy Town Clerk (enclosed).

16. **EMERGENCY CALL OUT ARRANGEMENTS**

To consider a report by the Compliance Manager (enclosed).

17. **PUTTING GREEN – BOROUGH GARDENS**

To consider a report by the Compliance Manager (enclosed).