

# Dorchester Town Council

## Management Committee

13 January 2015

**Present:** Mayor P. Mann and Councillors C. Biggs, S. Hosford, T. James, S. Jones, F. Kent-Ledger, T. Loakes, A. Lyall, R. Potter (Chairman) and M. Rennie.

**Apologies:** Councillors D. Barrett and D. Taylor.

### 41. Minutes

The Minutes of the Meeting of the Committee held on 11 November 2014, adopted by Council on 25 November 2014, were taken as read and were confirmed and signed by the Chairman as a correct record.

### 42. Management Arrangements

The Committee considered the schedule of work for the Outdoor Services Team. It was reported that there was a post protruding from the ground along the River Walk near to the Local Nature Reserve that was a hazard and needed removing and that the goal mouths at Sandringham Sports pitches needed attention.

Members also expressed concern regarding roads regularly flooding in the town generally and in particular West Walks Road and Edward Road/Weymouth Avenue. It was agreed to express these concerns to Dorset County Council. Members were also urged to report any incidents directly to the County Council.

#### Resolved

- (1) That the schedule of work for the Outdoor Services Team be noted.
- (2) That Dorset County Council be informed of this Council's concerns regarding roads flooding in the town.

### 43. 2015-2016 Estimates

The Committee considered a report by the Town Clerk which incorporated draft Estimates for 2015-16 in respect of Allotments, Cemeteries, Cultural and Twinning Municipal Buildings and Parks Gardens and Open Spaces. The report also included details regarding Reserves and the main changes which affected the proposed budget. The Deputy Town Clerk responded to Members detailed questions. Members noted that the nationally agreed pay rise for local government staff had been accounted for and it was felt that a positive response would be required if this pay rise was not being implemented within all tiers of local government within the town.

Members noted that £18,000 had been provisionally included for Special Items and the report included a long list of items based on service needs and also those items which had previously been identified as a priority. The Committee agreed those items it wished

to fund from Special Items. In respect of advance planning for the Queen's 90th birthday it was noted that there might be other anniversaries such as Magna Carta, Battle of Waterloo which the Council may wish to do plan an event for and it felt that this item should be renamed 'Major National Events'. In respect of the WW1 commemorations it was confirmed that the Community Activities Panel would consider further the idea for a sculpture reflecting the one presently located in Lubbecke to be erected during the last year of commemorations with funding being requested in 2016-17 and 2017-18. Members requested a more detailed report in respect of the proposed John's pond project.

The Committee also discussed the earmarked reserves and it was confirmed that all options would be investigated in respect of the project to establish an electronic database and grave mapping for the cemeteries with a report being presented to Committee prior to a decision being made on the process to be used.

### **Recommended**

- (1) That the draft Estimates for 2015-16 as now submitted be approved so far as this Committee is concerned.
- (2) That a further report be presented to the Committee in respect of the work required at John's Pond.
- (3) That the following Special Items be funded from the £18,000 included within the budget estimates:-
  - Municipal Buildings – Town Hall LED Lighting and Hearing Loop - £5,500
  - Municipal Buildings – Corn Exchange Flooring - £1,500
  - Municipal Buildings – New Tables - £2,000
  - Contribution towards Christmas Lights - £5,000
  - Major National Events - £1,000
  - WW1 Commemorations - £3,000

#### **44. Review of Charges**

##### (a) Recreation Facilities

The Committee considered a report setting out proposed revised charges for the Council's recreation facilities as from 1 April 2015.

### **Resolved**

That the various charges for the use of recreation facilities be as set out at Appendix I with effect from 1 April, 2015.

(b) Borough Gardens House and Weymouth Avenue Pavilion

Members considered a report setting out proposals for revised charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion as from 1 April 2015.

**Resolved**

That charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion be as set out in Appendix II with effect from 1 April, 2015.

(c) Cemetery Fees

The Committee considered setting out various proposed charges in respect of Dorchester, Fordington and Poundbury Cemeteries as from 1 April 2015.

**Resolved**

That the charges in respect of Dorchester, Fordington and Poundbury Cemeteries be as set out in Appendix III with effect from 1 April, 2015.

45. **Cemetery Matters**

(a) Exclusive Right of Burial

The Committee had before it a report which detailed the Grants of Exclusive Right of Burial for grave spaces in Dorchester, Poundbury and Fordington Cemeteries since the last meeting of the Committee.

**Resolved**

That the report on the Grants of Exclusive Right of Burial for grave spaces in Dorchester, Poundbury and Fordington Cemeteries since the last meeting of the Committee be noted.

(b) Interments and Burial of Ashes

Members considered a report which listed the dates and times of interments and burials of ashes together with South Chapel usage at Dorchester Cemetery since the last meeting of the Committee.

**Resolved**

That the report listing the dates and times of interments and burials of ashes together with South Chapel usage since the last meeting of the Committee be noted.

(c) Headstones and Inscriptions

The Committee received and noted applications for the design of headstones and inscriptions.

**Resolved**

That the action of the Town Clerk in approving designs numbered 4052 to 4062 be confirmed and the Register of Memorials be signed by the Chairman as a correct record.

46. **Letting Venues – Monitoring Reports**

The Committee received the monitoring reports for the Weymouth Avenue Pavilion, Borough Gardens Community Room and the Municipal Buildings which included additional detail regarding forthcoming projects, scheduled maintenance and urgent repairs. It was noted that the number of civil weddings presently booked for the Municipal Buildings in 2015 was 12.

In respect of the Municipal Buildings bar franchise Members stressed the need to ensure that all payments owed to the Council were received in a timely fashion.

**Resolved**

That the Weymouth Avenue Pavilion, Borough Gardens Community Room and Municipal Buildings Monitoring Reports be received.

47. **Paid Invoices**

The Committee inspected the cheque list and supporting vouchers in respect of payments made between 1 November 2014 and 31 December, 2014 totalling £119,084.71 (net) together with direct debits for the same period totalling £76,977.89 (net).

**Resolved**

That the cheque transactions and direct debit payments lists be approved and signed accordingly.

48. **Information Reports**

The Committee received the Minutes of the Dorchester Arts Boards Meeting held on 10 November 2014 which had been presented for information. The Council's representative on Dorchester Arts updated the Committee in respect of its latest Board meeting held the previous night in regard to the possible joint use of the Municipal Buildings.

**Resolved**

That the Minutes of the Dorchester Arts Boards Meeting held on 10 November 2014 be noted.

49. **Municipal Buildings – Possible Joint Use**

The Committee considered a report by the Town Clerk updating Members on the progress made in respect of the possible joint use of the Municipal Buildings from May/June 2015. Some concern was expressed about the lack of Member input to the discussion process but it was noted that a meeting of the start and finish group established to assist in the process had been arranged and would be meeting shortly with final proposals being brought before the Committee as soon as practicable.

**Resolved**

That the report be noted.

Chairman



# DORCHESTER TOWN COUNCIL

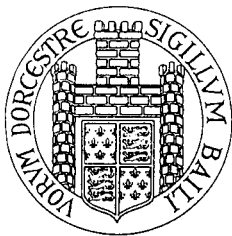
## PARKS, GARDENS & OPEN SPACES

### CHARGES FOR RECREATIONAL FACILITIES

April 2015 – March 2016

<b><u>TENNIS</u></b>	Per Court per hour – all times		<b>£7.00</b>
	Tennis Court Fob Membership		<b>£25.00</b>
<b><u>FOOTBALL</u></b>	Weymouth Avenue Recreation Ground -	- with showers	<b>£49.00</b>
	Senior Pitch	- Junior use	<b>£40.00</b>
	<b>Weymouth Avenue Junior Pitch</b>		<b>£30.00</b>
	<b>Weymouth Avenue Mini Pitch</b>		<b>£15.00</b>
	<b>Sandringham Sports Centre</b>	- Senior Pitch	<b>£49.00</b>
		- Junior Pitch	<b>£30.00</b>
	Sandringham / Hardye's Pitch (Mini Pitches 1 & 2)		<b>£15.00</b>
	King's Road Playing Field and The Great Field Junior Pitches		<b>£21.00</b>
<b><u>CRICKET</u></b>	Evening Matches (6.30p.m. start)		<b>£49.00</b>
	Afternoon Matches (2.00p.m. - 6.00p.m.)	Adult use	<b>£65.00</b>
		Under 18 use	<b>£40.00</b>
	Artificial wicket (maximum of 2 hours)		<b>£15.00</b>
	All Day Matches (11.00a.m. - 6.00p.m. or 1.00p.m. - 8.00p.m.)		<b>£85.00</b>
	Sunday Matches (2.00p.m. - 6.00p.m)		<b>£85.00</b>

With effect from 1st April, 2015.



# DORCHESTER TOWN COUNCIL

## BOROUGH GARDENS HOUSE AND WEYMOUTH AVENUE PAVILION CHARGES

1st APRIL, 2015 until 31st MARCH, 2016

Session times for the Borough Gardens House are 8.00am – 1.00pm, 1.00pm – 5.00pm and 5.00pm – 11.00pm (on request only). Session times for Weymouth Avenue Pavilion are 8.00am – 1.00pm, 1.00pm – 4.00pm and by agreement in the evening – the Pavilion is not available to hire on Tuesdays or Wednesday morning.

All prices are inclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting and light use of the kitchen.

Town Clerk / Deputy to have discretion on session charges in order to attract new business or to retain existing business. These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are by negotiation.

### ◆ Voluntary or Charitable Organisations

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	<b>£49</b>	<b>£32</b>	<b>£23</b>
<b>Weymouth Avenue Pavilion</b>	<b>£42</b>	<b>£32</b>	<b>£19</b>

### ◆ Other Non Commercial or Private Events

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	<b>£62</b>	<b>£35</b>	<b>£25</b>
<b>Weymouth Avenue Pavilion</b>	<b>£55</b>	<b>£35</b>	<b>£23</b>

### ◆ Commercial

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	<b>£85</b>	<b>£60</b>	<b>£35</b>
<b>Weymouth Avenue Pavilion</b>	<b>£70</b>	<b>£60</b>	<b>£29</b>

**DORCHESTER TOWN COUNCIL****Dorchester, Fordington and Poundbury Cemeteries****FEES, PAYMENTS AND SUMS  
FROM 1 APRIL 2015****INTERMENTS****A For the interment of the body of:**

a) a stillborn child or a child whose age at the time of death did not exceed 2 years	<b>No Charge</b>
b) a child whose age at the time of death exceeded 2 years but did not exceed 16 years	<b>£155</b>
c) a person whose age at the time of death exceeded 17 years	<b>£540</b>
d) for the interment of a casket of ashes	<b>£155</b>

**SCATTERING OF ASHES**

a) Scattering of ashes under turf on a full grave	<b>£55</b>
b) Scattering of ashes in the Garden of Remembrance	<b>£25</b>
c) Dispersal of ashes in the pit at Poundbury	<b>£55</b>

**EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES**

For the grant of an exclusive right of burial for 50 years, including Memorial Rights in an earthen grave:

a) A person whose death exceeded 2 years	<b>£800</b>
End of term Renewal for 25 years	<b>£670</b>
b) Infant under the age of 2 years	<b>£180</b>
End of term Renewal for 25 years	<b>£670</b>
c) Ashes plots	<b>£320</b>
End of term Renewal for 25 years	<b>£155</b>

**OTHER**

USE OF SOUTH CHAPEL, DORCHESTER CEMETERY	<b>£155</b>
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### Casket type coffins

Double fees will be charged for casket type coffins.

### Non-residents

The fees, payments and sums settled and fixed in the foregoing charges will be doubled where the person to be interred (this does not apply to children under the age of 2), or the person to whom the right is granted is, or was immediately before death, not an inhabitant or parishioner of those parts of the parishes of Dorchester or Winterborne Herringston within the area for which Dorchester Joint Burial Committee acts, excepting that any person who has resided within the area administered by the Joint Committee within the previous **ten** years or was a resident of that area for at least **twenty-five** years will be subject to the charges set out.

### MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS

Single fees apply to all fees for memorials

For the right to erect or place:

- a) a headstone, footstone, tablet, flat stone, plaque or monument in any other form
    - included in an exclusive right of burial
    - if not included in an exclusive right of burial – pre 27<sup>th</sup> May, 2014 **£180**
    - where the exclusive right of burial has not been granted (not available at Poundbury) **£180**
    - an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased) **£90**
- N.B. For this fee an additional inscription is defined as an inscription added to an **existing** memorial. Any additional stones are defined as a new memorial
- b) a tablet measuring 25 centimetres by 20 centimetres in the North Chapel of Dorchester Cemetery or on the wall in Dorchester Cemetery
  - c) a flat stone not exceeding 30 centimetres by 30 centimetres which must not project above ground level in the Garden of Remembrance at Fordington Cemetery
  - d) brass or bronze plaques 15.8 centimetres by 10 centimetres (only available at Poundbury)

**Now  
included  
within (a)  
above**

VAT is not chargeable on any of the above fees.