



# Dorchester Town Council

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**You are summoned to the Annual Meeting of Dorchester Town Council** at the Corn Exchange, Municipal Buildings, High East Street, Dorchester on **Monday 20 May 2024 at 7.00pm**, to conduct the following business: -

## AGENDA

**1. Apologies**

**2. To elect the Town Mayor of Dorchester for forthcoming year**

A proposal will be made that Councillor Robin Potter be elected.

If there are no other nominations the motion will be put to the meeting.

The newly elected Town Mayor will make the Declaration of Acceptance of Office, be invested with the Mayor's Robe and Chain, and will then take the chair.

**3. To elect the Deputy Mayor of Dorchester for the forthcoming year**

A proposal will be made that Councillor Janet Hewitt be elected.

**4. To propose a vote of thanks to the retiring Mayor and Mayoress for their services during the past year**

A proposal will be made that the best thanks be accorded to the retiring Mayor Alistair Chisholm and retiring Mayoress Kate Hebditch.

Alistair Chisholm will speak.

**5. To adjourn the Meeting until 7.00pm on Tuesday 21 May 2024.**

A handwritten signature in black ink that reads 'Steve Newman'.

Town Clerk  
15 May 2024

### **Additional Information for guests**

1. At 7.00pm the Beadle will invite guests to stand for the arrival of the Mayor.
2. The Mayoral party will enter, led by Mace Bearers (Alison Payton and tbc) followed by the retiring Mayor and Mayoress, the incoming Mayor and Mayoress and the Town Clerk.  
  
Long serving Councillors in purple robes of the historic Borough's Aldermen, and all other Councillors in black robes, supported by the Mayor's Scout, Mayor's Guide and the Town Beadle (Howard Payton) will take seats.
3. After the proposal to elect the new Mayor has been carried, at the same time that Councillor Robin Potter is invested with the robe and chain by the retiring Mayor, the new Mayoress, Val Potter, will be invested with a badge and chain by the retiring Mayoress and Town Clerk.
4. On making the Declaration of Acceptance of Office the new Mayor will make a speech.
5. Once the proposal of thanks to the retiring Mayor has been carried, the new Mayor will present Past Mayor's badge to Alistair Chisholm and a Past Mayoress badge to Kate Hebditch.
6. The retiring Mayor, Alistair Chisholm, will then address the meeting.
7. At the adjournment of the meeting a Mace Bearer will invite those present to stand while the Mayor's party leaves the Corn Exchange.
8. Guests are invited to join the Mayor at a Reception after the meeting, with a welcome drink on arrival and a light buffet. It can take some time for the Mayor to receive all guests, and for your comfort we ask that you stay seated in the Corn Exchange until called by our members of staff.
9. When meeting the Mayor at the entrance to the Reception in the Town Hall please bear in mind that there will be many more people waiting patiently in a queue behind you. There will be plenty of opportunity later, during the course of the Reception, to talk to the Mayor.
10. If you need assistance to access the Town Hall on the first floor please advise a member of staff, who will arrange the use of the lift



## Hearing Assistance Available

This place is equipped with the **Sennheiser MobileConnect** assistive listening system.



1. Join the Wifi\*\*
2. Download the app
3. Select your audio channel or scan the channel QR code.

\*\*WiFi network name: Corn Exchange Tech  
Password: enlightened2628

